

Mentored Research Agreement

BUS:3600 Mentored Research

ELIGIBILITY CRITERIA

- Undergraduate researcher is a business or pre-business student
- Research mentor is a faculty member in the Tippie College of Business
- Undergraduate researcher participates in research a minimum of 3 hours per week for the majority of the semester or academic term
- The majority of the tasks completed by the undergraduate researcher require critical thinking and analytical skills, not simply data collection or data entry
- Enrollment follows the relevant university registration deadlines.

UNDERGRADUATE RESEARCHER

Name:
 UID:
 Major(s):
 Email:
 Phone:

FACULTY MENTOR

Name:
 Department:
 Email:
 Phone:

RESEARCH DETAILS

Semester of research:
 Research start date:
 Research end date:
 Hours of research-work student will do each week:

- Eligible semester hours 1 semester hour: *approx. 3 hours of research work per week for 16-week term (student may register for fewer hours if desired)* 2 semester hours: *approx. 6 hours of research work per week for 16-week term* 3 semester hours: *approx. 9 hours of research work per week for 16-week term*

STUDENT & FACULTY EXPECTATIONS

Students and faculty mentors should identify and discuss their expectations of each other in each of the areas listed below as well as any other expectations of importance to the particular faculty mentor or student.

Briefly describe the student’s role in the research.
What specific tasks will the student carry out?

Briefly describe the faculty mentor’s role in the research.
What specific tasks will the faculty mentor carry out?
How often will the student and mentor exchange updates and feedback about the research?
List the student deliverables.

APPROVALS

Faculty mentor

I have discussed this research agreement with the student and I agree to provide the student with work that supports their academic and professional development. Additionally, I agree to communicate with the undergraduate researcher regularly to provide guidance and feedback throughout the semester.

Signature: _____ Date: _____

Undergraduate researcher

I have discussed this research agreement with my faculty mentor, and I understand my responsibilities and the expectations of me. I agree to seek out and complete work that supports my academic and professional development. I agree to communicate with the faculty mentor regularly for guidance and feedback throughout the semester.

Signature: _____ Date: _____

Once this form is complete, turn it in to
 Tippie Undergraduate Program Office
 Pappajohn Business Building, Suite C140
 Phone: (319) 335-1037
 Email: business-undergrad@uiowa.edu