Name

Phone | Email | LinkedIn

Education

The University of Iowa Tippie College of Business | Iowa City, IA Anticipated May 20XX

Bachelor of Business Administration, Major

Minor or Certificate

GPA: X.XX/4.0

Internship Experience

Company Name | Location May 20XX – August 20XX

Job Title

* List all your work experience in reverse chronological order
* Quantify your results and focus on accomplishments, not just responsibilities held
* Have 2-4 bullet statements per experience

Company Name | Location May 20XX – August 20XX

Job Title

* List all your work experience in reverse chronological order
* Quantify your results and focus on accomplishments, not just responsibilities held
* Have 2-4 bullet statements per experience

Additional Experience

Company Name | Location May 20XX – Present

Job Title

* List all your work experience in reverse chronological order
* Quantify your results and focus on accomplishments, not just responsibilities held

Company Name | Location March 20XX – Present

Job Title

* List all your work experience in reverse chronological order
* Quantify your results and focus on accomplishments, not just responsibilities held

Company Name | Location May 20XX – August 20XX

Job Title

* List all your work experience in reverse chronological order
* Quantify your results and focus on accomplishments, not just responsibilities held

Leadership & Involvement

Organization | Location September 20XX – Present

Position

* Describe key tasks, context, results, and quantified accomplishments

Organization | Location October 20XX – June 20XX

Position

* Describe key tasks, context, results, and quantified accomplishments

Awards & Honors

Achievement 1 August 20XX

Achievement 2 December 20XX

Achievement 3 May 20XX, 20XX, & 20XX