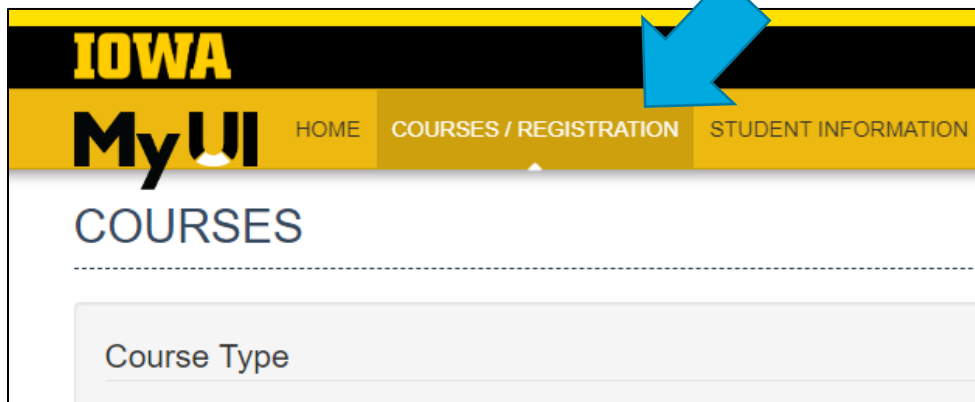


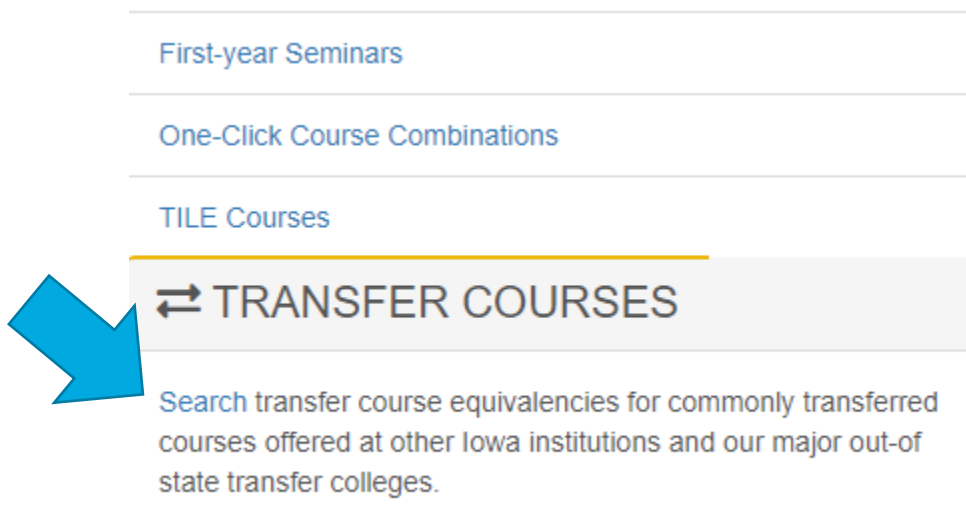
Tippie Quick Guides

How to find a transfer course equivalent in MyUI

1. Go to MyUI. You do not need to be logged in. Navigate to the Courses/Registration page:



2. In column on the right, scroll to the section at the bottom of the column called Transfer Courses. Click on the "Search" hyperlink:



3. This will bring you to a few options for course searches. In most cases, the **Transfer Institution Search** will be the quickest. Click on that link.

4. Within this search field, select options from drop-down menus in these fields:
 - Transfer Institution
 - *Expert tip: Start typing the name of the institution after clicking the drop-down arrow. This will save you lots of scrolling time.*
 - UI College: Select Henry B. Tippie College of Business if you are a Tippie student
 - Select the curriculum area of courses you would like returned
 - In most cases, choose All Evaluated Courses, unless you are searching for a particular General Education category.

You do not need to fill in the Transfer Department or Transfer Course

The screenshot shows a search form with the following elements:

- Transfer Institution:** A text input field containing "Kirkwood Com Col Cedar Rapids, Cedar Rapids IA".
- UI College:** A dropdown menu with "Henry B. Tippie College of Business" selected.
- Select the curriculum area of courses you would like returned:** A dropdown menu with "All evaluated courses" selected.
- Transfer Department:** An empty text input field.
- Transfer Course:** An empty text input field.
- Search:** A green button with the text "Search".

5. By clicking the green Search button, you will be shown a list of courses at the transfer institution and the credit they will confer at the University of Iowa.

*Expert tip: By clicking **Ctrl+f** in this page, you can quickly do a word search for the course you are seeking.*

Sample search result:

ACC	111	Intro Accounting	Career and Tech credit
ACC	120	Survey of Accounting	Career and Tech credit
ACC	152	Financial Accounting	ACCT:2100 Intro to Financial Accounting
ACC	156	Managerial Acct	ACCT:2200 Managerial Accounting
ACC	160	Payroll Accounting	Career and Tech credit
ACC	191	Financial Analysis	Business Elective
ACC	222	Cost Accounting	ACCT:2200 Managerial Accounting
ACC	231	Interm Accounting I	Business Elective
ACC	232	Interm Acct II	Business Elective